



**ESTUARY TRANSIT DISTRICT  
REGULAR BOARD MEETING  
ETD Offices, 91 N. Main St, Middletown, CT  
with Remote Option  
December 08, 2023 at 10:00 AM**

---

**AGENDA**

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
- III. Visitors' Comments as They Pertain to Agenda Items
- IV. Secretary's Report — T. Griswold
  1. Acceptance of Board Meeting Minutes of November 17, 2023
  2. Acceptance of Transit Advisory Committee Minutes of December 4, 2023
- V. Communications — T. Griswold
- VI. Treasurer's Report — C. Norz
- VII. Committee Reports
  1. Facilities Committee — J. Gay, Chair
  2. Finance Committee — C. Norz, Chair
  3. Marketing Committee — L. Strauss, Chair
  4. Legislative Committee — J. Gay, Chair
  5. Transit Advisory Committee — T. Griswold, Chair
  6. Personnel Committee - K. Kilduff, Chair
  7. Service Study - C. Norz, Chair
  8. Expansion Committee - T. Griswold, Chair
  9. COG Update — J. Comerford
- VIII. Executive Director's Report — J. Comerford
- IX. Transit Planner's Report - B. Geraghty
- X. Finance Director's Report — H. Famiglietti
  1. Budget vs. Actual
  2. Cash Flow
- XI. Operations Director's Report — J. Whitcomb
  1. Ridership
  2. Customer Service Report

- XII. Maintenance Director's Report — P. Hevrin
- XIII. New Business
  - 1. 2024-25 Town Dues
  - 2. 2024 Schedule of Meetings
- XIV. Old Business
- XV. Chair Comments
- XVI. Board Members Comments
- XVII. Executive Session
- XVIII. Next Meeting — January 12, 2024 at 9:00 AM with Remote Options
- XIX. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/85658322438?pwd=V21EVGN3azd0MWdXOWNzOFBoTkIkUT09>

Meeting ID: 856 5832 2438

Passcode: 322594

One tap mobile

+13126266799,,85658322438#,,,,\*322594# US (Chicago)

+16469313860,,85658322438#,,,,\*322594# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 436 2866 US (New York)

*Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.*